

Meeting Minutes Of  
Mill Street Medical Centre  
PPG Meeting  
On Monday 3 September 2018  
Commenced at 18.00 hrs

**Present.** Geoff Almond, Chairman                      David Watkins  
                 Virginia Griffin                                      Glyn Jones  
                 Alan Keenan    Edward Downs  
                 David Appleton    Dr Hargreaves  
                 Jackie Kells    Sue Carey

**Apologies**

Ann Halliwell  
Mike Balmford  
Sandra Appleton  
kathryn Campbell

Previous minutes agreed as a true and accurate record of the meeting.

**Matter arising from previous minutes**

- Item 1.            Pot hole problem still to be resolved. Geoff stated that he would try to have a look at this issue.
- Item 6.            Family and Friends. low response over the last month. it was stated that committee members had been requested to post their comments, but the system did not function correctly, and they were unable to complete the survey. **Sue to investigate this Matter.**
- Item 13.           DNA total required for last 3 months. **Still required**

**Matters Arising from previous meeting**

2.            A member asked how often the external repeat prescription box was emptied Adele stated that it was emptied twice a day. **The prescription box is actually emptied every 2 hours.**
- 5            3C Coffee Morning now commenced, volunteers required to help run it every Thursday 10.00 till 12.00. Slow take up to start with. Discussions concerning advertising and getting the message across to the patients were discussed as follows. External banner, advertise on surgery television. A popup banner was being looked at with the idea of placing it in the surgery to advertise the day & times etc. **Ongoing.**

6. Virginia requested that the poster/notices blocking the entrance doors be removed as they were causing a sight hazard as you could not see who was on the other side. Adelle said she would investigate this issue.  
**Posters remove to ensure sight line through doors.**

## **Matters arising from this meeting**

- 1 3c Coffee Club volunteers served orange and water to the patients in the waiting room during the summer hot spell as a means of advertising the coffee mornings on a Thursday morning.  
The Mc Millan Big Coffee Morning will be held on a Thursday morning in lieu of the coffee club.
- 2 The article in the local paper regarding the scoring of Mill Street is not correct when set against the other surgeries. No of people able to vote in survey is dipropionate with the other surgery's in the borough.
- 3 Health Watch to visit surgery to talk to patients to get there feed back on On service delivery.
- 4 Dr Hargreaves stated that NHS England is to bring in extended surgery hours This will be run alongside our rota doctors at present.  
Doctors are being told to tell patients to ring 111 first not the rota doctors. but the doctors are being charged for this service when they are already paying for the on-call service doctors. [This service is unique to St Helens as the doctors in the borough pay for the on-call doctors themselves.]  
Dr Hargreaves stated that most doctors will opt out of the rota system because of the pressure from the CCG over the 111 system.
- 5 Mill street has approx. 11,500 patients.
- 6 Flue Jabs these are not available at present due to there being a change to the vaccinations as follow, there will be 3 types instead of just one type for all.  
  
Over 65      should start 28 October 2018  
  
Under 65      should start 18 September 2018  
  
Under 18      not known at present time  
  
Patients to be texted in rotation to be informed of vaccinations to enable appointments to be made.
- 7 Sue showed the boundary plan for the surgery which is to be reduced in line with the comments made at the meeting which was agreed by all.

Next meeting Monday 3 December 2018  
Commencing at 18.00 hours